

Custom Project Incentive Claim

Now that your Custom Project is complete, it's time to claim your Incentive. The approved Incentive will be paid by cheque or electronic fund transfer.

Eligibility

You have signed a Custom Project Development Agreement with us and your business has completed the work defined by the Project Development Agreement (PDA).

Required documents

- Project measurement and verification results as described by the PDA.
- Schematic drawings and/or manufacturer specification sheets.
- Any other documents related to the project, project site, measures, energy savings or other information deemed necessary by Efficiency Nova Scotia to adequately review the payment request.
- For electronic fund transfers, include a copy of a void cheque or pro-forma letter from your financial institute which indicates the transit, branch, and account code corresponding to your account. Efficiency Nova Scotia guarantees safety and security over your banking information. If you have any concerns, please feel free to contact our Manager, Financial Accounting directly with your information at **902 470 3566** or email **bmacleod@efficiencyns.ca**.

Complete the following Application and submit it along with supporting documents to

Email:

cicustom@efficiencyns.ca

(Please note that we cannot accept high risk attachments such as ZIP, EXE or files that exceed 10MB.)

Mail:

**Efficiency Nova Scotia
230 Brownlow Ave., Suite 300
Dartmouth, NS B3B 0G5
Attention: Custom Project**

Fax:

**902 470 3599
Attention: Custom Project**

We will typically contact you with any questions or for clarification on the claims within five business days after receiving a completed Application and all required supporting documents.

Once the claim is approved, we will notify you by email with approval information attached. The approved Incentive will be paid by cheque or electronic fund transfer within 45 days of approval.

Project Information

Company Name:	
Efficiency Nova Scotia Project Number:	
Project Name or Description:	

Terms and Conditions

I hereby consent and acknowledge that:

- a) I submit this application as a duly authorized representative of the Company and that I have the authority to bind the Company.
- b) Measures have been installed, functionally tested, and proven capable of operating and being maintained to perform in conformity with their design intent.
- c) Measures will remain installed and operational for a minimum of three years from the date of installation.
- d) Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By completing and submitting this form, I agree to release my company information to the current and successive holders of the Efficiency Nova Scotia franchise.
- e) By completing and submitting this form, I hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using and disclosing company information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia's Privacy Policy can be found online, efficiencyns.ca/privacy-policy or by email, privacy@efficiencyns.ca.

By signing below, I agree to the above terms and conditions and confirm the information provided is complete and accurate.

X

Signature

X

Name (Please Print)

____/____/____
DD MM YYYY

X

Title (Please Print)

